

**Please read these policies carefully:**

**Registration: Register Online at [www.stepsouthdance.com](http://www.stepsouthdance.com)**

You may also register in person at the studio. A Dancer's place in class is not secured until registration fees are paid. Registration Fees are \$45.00 per dancer or \$80.00 per family. These are one time annual and non-refundable fees. \*Please note: Classes/Days/Times are tentative and can change, be cancelled, moved, or combined if the minimum number of students is not reached.

**Tuition Fees & Payment: PLEASE INITIAL: \_\_\_\_\_**

- Tuition rates are for the full season (August-May, including studio holidays), not by the number of classes, weeks in a month, or attendance. **Monthly Tuition is always due the first week of each month. Tuition fees increase after the 10th of each month at the rate of \$15.00. A \$15.00 increase in tuition will be applied to your account if the monthly tuition is not paid by the 10th.** Tuition must be paid in a timely manner for dancers to remain enrolled at Step South Dance.
- **Please Note: All Step South Dance Tuition & Fees are NON-REFUNDABLE.** There will be a **\$20.00 Fee** to drop or switch classes once they begin. This fee is per switch.
- **Siblings** receive a 10% discount on the second dancers account.
- Monthly Tuition can be paid online, auto draft, cash, or check. Visa, MasterCard, & Discover.
- Please Note: A 3% surcharge is added to all credit & debit card transactions.
- **NSF:** In the event your check or payment is returned for any reason a \$35.00 handling fee will be charged along with a \$15.00 late fee if corrected after the 10th.

**Withdraws: PLEASE INITIAL: \_\_\_\_\_**

- To withdraw a student from any class, you must notify the studio office and complete a Withdrawal Form. Failure to attend classes does not constitute a withdrawal. Parents are responsible for giving **at least 30 days** written notice and are responsible for tuition and other fees incurred during this timeframe. **ALL FEES ARE NON-REFUNDABLE. Step South Dance reserves the right to charge accounts for past due fees and all fees that incur during the season in which a student is currently enrolled.**
- **Refunds:** There will be no costume or other refunds for dropped classes, withdrawals from the studio, or decisions not to participate in recital. If a student withdraws after costumes have been ordered their costumes will be donated. If a student withdraws prior to costumes being ordered they will not be refunded.

**PLEASE NOTE: STEP SOUTH does not observe Teacher workdays or any other holidays unless stated above. E-Mails will be sent out regarding inclement weather. We do not re-schedule make-up classes for these days.**

**Signing this policy page informs us that you have read, understand, and agree to abide by these policies:**

**DANCER'S NAME(S): \_\_\_\_\_**

**Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_**

**Classes begin August 12th, 2019!**

**In addition to Monthly Tuition the following fees are required for Dancers: PLEASE INITIAL: \_\_\_\_\_**

- **Registration Fee:** \$45 for 1 dancer or \$80 per family due at time of registration.
- **Costume Fees:** The total amount due for costumes is due by **October 10th, 2019.** \*Please see class schedule for costume fees. \*Costumes fees are non-refundable. You may pay in full or make payments up until October 10th, 2019. Parents are responsible for any costume alterations needed.
- **Recital Fees:** A recital fee of \$50.00 per dancer or \$90.00 per family is due no later than **December 5, 2019.** Recital Fees include a recital t-shirt, 1 Memory Book & 2 Recital Tickets per dancer. Recital T-shirts are worn in our special finale dance with solid black shorts. Additional Recital Tickets will be sold.
- All dancers are required to wear appropriate Dance Shoes.
- We can assist you with shoe information in our lobby.
- Please contact the studio if you are interested in joining the Step South Dance Companies! Auditions are held in August!

**Communication: PLEASE INITIAL: \_\_\_\_\_**

- At SSD we go to great lengths to keep you informed and up to date via E-mails, Website, Facebook & Instagram, **Please make sure we have an up to date e-mail on file!**

**Studio Closings: PLEASE INITIAL: \_\_\_\_\_**

- Labor Day: September 2, 2019
- Halloween: October 31, 2019
- Thanksgiving: November 25-29, 2019
- Winter Break: December 23-January 3rd, 2020
- Spring Break: April 6-10, 2020

**Additional Information: PLEASE INITIAL: \_\_\_\_\_**

- **Dance Attire:** Any color Leotard and Tights can be worn for all classes, dance shorts, skirts, etc. are all acceptable. Tights do not have to be worn in Hip Hop or Acro. Hair must be pulled back. Athletic Wear is appropriate for Boys and Hip Hop Class.
- **Street shoes and/or jeans are not allowed in any classes.**
- All Dancers must attend class on a regular basis. Classes cannot be made up due to an absence.
- **Dancers are not allowed to sit and observe class unless they bring in a Dr. Excuse for an injury only. If dancers cannot participate for whatever reason other than injury they should remain at home and rest. There will be no exceptions to this rule.**